

## Request for Extension of Time to a Building Permit Before Permit Expires

To: Municipal Building Surveyor  
Corangamite Shire Council  
PO Box 84, CAMPERDOWN VIC 3260

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I/We \_\_\_\_\_ being the Applicant/Builder/Owner of  
\_\_\_\_\_ (full postal address)

Email address: \_\_\_\_\_

wish to request an extension of time to (please tick)

- Commence the building works  
 Complete the building works

at \_\_\_\_\_

Building Permit Number: \_\_\_\_\_ Issued on: \_\_\_\_\_

Building Project ID: \_\_\_\_\_

I understand that the maximum period of time that the building permit will be extended for is 12 months.

Signature of Applicant/Builder/Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

On receipt of your request a tax invoice will be forwarded to you for payment of the application fee of \$158.30.

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**DECLARATION:** The Corangamite Shire Council collects personal information to levy rates, issue permits and licenses, and provide a variety of community services. The information collected in this form is used only for the purposes contemplated by the form (primary purpose) and is not passed on to third parties. In some instances however, disclosure is required by law or is necessary for the protection of persons or property. Where this occurs, Council will take every reasonable step to ensure your privacy is protected in accordance with the Information Privacy Act 2000 (Vic). Should you need to change or access your personal details, or require further information about Council's Privacy Policy contact our Privacy Officer or 5593 7100.