



Request for Secondary Consent (Application for minor amendment to endorsed plans)

Fee \$263.00 or \$159.00 for VicSmart

APPLICANT DETAILS

Name: _____

Organisation (if applicable): _____

Postal Address: _____

Contact No.: _____ Email: _____

ADDRESS OF LAND

Number: _____ Street/Road: _____

Town: _____

Title details (e.g. lot and plan number) _____

PLANNING PERMIT DETAILS

Permit Number: _____ Date Issued: _____

Use/Development (what permit allows): _____

Has use/development commenced? ☐ Yes ☐ No

If so, to what stage? _____

PROPOSED CHANGES TO PLANS

This application must be accompanied by a copy of all plans that are affected by the amendment/s being requested.

REASON FOR THE AMENDMENT/S

Please Note: a secondary consent is not approved automatically as Council must consider a range of criteria, including whether the proposed changes conflict with what the permit allows or its conditions, would it be beyond the ambit of discretion of the original approval or would potentially cause material detriment and required advertising. In such cases the secondary consent process may not be used and an Application to Amend a Planning Permit should be made to Council under section 72 of the *Planning and Environment Act 1987*.

DECLARATION

I declare that all the information on this form is true and correct and that the owner/s (if not myself) has been notified of and consents to this request for an amendment to endorsed plans.

Signature: _____ Date: _____

This form must be signed. Remember it is against the law to provide false or misleading information, which could result in a fine or cancellation of the permit.

Privacy Statement: Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 2020 or other relevant legislation. The personal information will be used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations, if required by legislation. The applicant understands that the personal information provided is for the above purpose and that he/she/they may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer.