



**CORANGAMITE  
SHIRE**

# **Recreation Reserves Management Policy**

**Corangamite Shire**

July 2019

# Council Policy



## Recreation Reserves Management

### Introduction

Sport and recreation play an important role in promoting a sense of community, social inclusion and community wellbeing. Recreation reserves are important assets that encourage broad community use and opportunities for a well-balanced lifestyle with a range of physiological, mental, social and educational benefits.

### Purpose

This policy aims to detail Council's involvement in the funding and management arrangements of Recreation Reserves located within Corangamite Shire.

### Scope

This policy applies to township recreation reserves in Camperdown, Cobden, Derrinallum, Lismore, Noorat, Port Campbell, Simpson, Skipton, Terang and Timboon, rural recreation reserves and lake reserves in the Corangamite Shire which provide general public access and are used for community purposes on both Council owned land and land not owned by Council.

This policy does not include Princetown Recreation Reserve whose management and maintenance are supported substantially by the operations of the caravan and camping park.

This policy does not include Lake Tooliorook Reserve which is managed and operated by a special committee of Council under section 86 of the *Local Government Act 1989* and subject to an Instrument of Delegation.

This policy does not include Port Campbell Recreation Reserve whose management and maintenance are supported substantially by the operations of the caravan and camping park.

This policy does not include Lake Purrumbete Foreshore Reserve whose management and maintenance are supported substantially by the operations of the Lake Purrumbete Caravan Park.

Council will provide an annual operating allocation consistent with current arrangements to assist with reserve operations during the term of the policy and may need to review the policy, subject to Council's annual budget and evidence of ongoing facility use.

It is considered that this Policy does not impact negatively on any rights identified in the *Charter of Human Rights and Responsibilities Act (2006)*.

### References

Corangamite Shire Recreation Facilities Development Policy  
Corangamite Shire Lakes & Waterways Strategy (2004)  
Corangamite Shire Facility Grants Program Guidelines

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Corangamite Shire Recreation & Public Open Space Strategy 2016-2026  
 Corangamite Shire Health and Wellbeing Plan 2017-2021

**Definitions**

‘Committee’ – Committee of Management responsible for the day to day management and operation of the Reserve as delegated by Department of Environment Land Water and Planning or trustees. .

‘Instrument of Delegation’ – charter of responsibility, terms and conditions of committees delegated under Section 86 of the *Local Government Act 1989*.

‘Lake Reserve’ – a reserve collocated with Deep Lake, Lake Elingamite and South Beach Lake Bullen Merri which provides general public access and is extensively used for community recreation purposes particularly due to lake associated water activities.

‘Rural recreation reserve’ – a reserve located within Corangamite Shire that is not specified as a ‘Township Recreation Reserve’ but which provides general public access and is used for community recreation purposes.

‘Township Recreation Reserve’ – a recreation reserve located in Camperdown, Cobden, Derrinallum, Lismore, Noorat, Simpson, Skipton, Terang and Timboon and which provides general public access and is used for community recreation purposes.

**Policy Detail**

***Township Recreation Reserve***

1. Council will allocate an amount for each township recreation reserve as a part of its recurrent budget to assist with operational expenses.

Funding will be allocated in accordance with the following funding levels as a percentage of Council’s budget discussions in each financial year.

Funding Levels:

	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b>Category 1</b>	<b>Funding Allocation</b>	<b>Funding Allocation</b>	<b>Funding Allocation</b>
Cobden Recreation Reserve	13.2%	13.2%	13.2%
Leura Oval	13.2%	13.2%	13.2%
Terang Recreation Reserve	13.2%	13.2%	13.2%
<b>Category 2</b>	<b>Funding Allocation</b>	<b>Funding Allocation</b>	<b>Funding Allocation</b>
Noorat Recreation Reserve	10.6%	10.6%	10.6%
Simpson Recreation Reserve	10.6%	10.6%	10.6%
Skipton Recreation Reserve	10.6%	10.6%	10.6%
Timboon Recreation Reserve	10.6%	10.6%	10.6%

<b>Category 3</b>	<b>Funding Allocation</b>	<b>Funding Allocation</b>	<b>Funding Allocation</b>
Derrinallum Recreation Reserve	10.6%	10.6%	10.6%
Lismore Recreation Reserve	7.4%	7.4%	7.4%

2. Council will maintain building and contents (limited) insurance for the buildings.
3. Council will reimburse Derrinallum and Noorat Recreation Reserves Committees (delegated under Trustees) costs incurred for public liability insurance.
4. Township Recreation Reserve Committees will be responsible for all operational expenses.
5. Township Recreation Reserve Committees will be responsible for maintaining relevant contents insurance above that provided by Council.
6. Township Recreation Reserve Committees will retain all income received through the hire of the facility.
7. Township Recreation Reserve Committees will co-ordinate hiring of the facility and will ensure that all hiring arrangements are appropriately documented.
8. Township Recreation Reserve Committees will forward a report to Council at the end of each financial year which will include a financial statement and usage figures.
9. Township Recreation Reserve Committees will be responsible for sound asset planning and implementation of facility improvements.
10. Township Recreation Reserve Committees can seek funding for capital works in accordance with Council’s Recreation Facilities Development Policy.
11. Township Recreation Reserve Committees will be invited to apply to Council’s Facilities Grants Program each year for minor infrastructure works or related projects.

***Rural Recreation Reserve***

1. Rural Recreation Reserve Committees will be responsible for all day to day operational and maintenance costs.
2. Rural Recreation Reserve Committees will be responsible for maintaining relevant contents insurance above that provided by Council.
3. Rural Recreation Reserve Committees will be invited to apply to Council’s Facilities Grants Program each year for minor infrastructure works or related projects.
4. Council will reimburse Boorcan Recreation Reserve Committee (delegated under Trustees) costs incurred for public liability insurance.
5. Council will maintain building and contents (limited) insurance for the buildings.

***Lake Recreation Reserve***

1. Lake Recreation Reserve Committees will be responsible for all day to day operational and maintenance costs including utility costs.
2. Lake Recreation Reserve Committees will be responsible for maintaining relevant contents insurance above that provided by Council.

3. Lake Recreation Reserve Committees will be invited to apply to Council’s Facilities Grants Program each year for minor infrastructure works or related projects
4. Council will maintain building and contents (limited) insurance for the buildings.
5. Council will provide an annual operating allocation and/or service support consistent with current arrangements to assist with operations, toilet cleaning and waste disposal subject to Council’s annual budget and evidence of high demand as demonstrated by reserve usage and where relevant facilities are present.

<b>Facility</b>	<b>Operating Allocation</b>	<b>Toilet Cleaning / Consumables</b>	<b>Electricity</b>	<b>Waste Collection</b>
Deep Lake	Nil	Nil	Nil	Yes
Lake Elingamite	Nil	Nil	Nil	Yes
Lake Bullen Merri	Yes	Yes	Nil	Yes

**Review Date**  
July 2022