



**CORANGAMITE  
SHIRE**

# Swimming Pool Maintenance Policy

April 2019

# Council Policy



## Swimming Pool Maintenance

### Introduction

It is known that participation in sport, recreation and leisure activities derives a number of physical and mental health benefits for the individual and the community in which they are undertaken, including a sense of belonging and community connectedness. Council's swimming pools provide an important hub for interaction and whilst infrastructure is ageing, it is acknowledged Council's priority is to deliver high quality, optimally used, sustainable community facilities (Corangamite Shire Council Plan 2017-2021).

Council is also committed to improving the liveability of Corangamite Shire through the management of our facilities (Council Plan 2017-2021).

Council manages and maintains five outdoor swimming pools as the delegated Committee of Management of the Department of Environment, Land, Water and Planning (Camperdown, Cobden, Skipton, Terang and Timboon) and one as land owner (Lismore).

### Purpose

The aim of this policy is to establish maintenance responsibilities for Council, the Contractor and Swimming Pool Committees.

### Scope

This policy applies to Council's outdoor swimming pools in the towns of Camperdown, Cobden, Lismore, Skipton, Terang and Timboon.

### Definitions

**'Contractor'** – the party with whom Council has engaged with to undertake program and service delivery at Council Swimming Pools.

**'Swimming Pool Committees'** - A committee of management delegated a Special Committee under Section 86 of the *Local Government Act 1989*. The committees are responsible for:

- monitoring and support of the management contractor
- acting as a local contact for feedback about pool operations
- providing local input into programming, and
- planning and undertaking capital improvements approved by Council.

### References

Corangamite Shire Recreation and Open Space Strategy 2016-2026  
Municipal Public Health and Wellbeing Plan 2017-2021  
Instrument of Delegation – Section 86 Pool Committees

## Policy Detail

1. Council will allocate an amount for swimming pool capital renewal or upgrade projects and maintenance in each budget year to address preventative and reactive maintenance items.
2. Maintenance items will be administered by Council Officers in consideration of relevant condition and compliance audits, annual maintenance inspections and budget priorities.
3. Council will consider essential maintenance for fixed infrastructure such as pumps, filtration equipment, chemical treatment equipment and the swimming pool shell and concourse, including but not necessarily limited to:
  - Chemical tanks, cylinders and fittings
  - Chlorinators
  - Circulation and chemical pumps
  - Filtration equipment
  - Major building maintenance
  - Pool shell, concourse, expansion joints and scum gutters
  - Fencing
  - Maintaining pool surrounds and lawns
  - Swimming Pool covers.
4. The Contractor will supply and maintain items in accordance with contractual arrangements including, but not necessarily limited to:
  - Chemical and Cleaning products and equipment
  - Toilet paper and paper towel
  - Personal Protective Equipment
  - Water Testing Equipment.
5. The Committee will be responsible for minor improvements to the swimming pool areas, including but not necessarily limited to:
  - Shade structures
  - Picnic Tables/BBQ areas
  - Pool toys (as approved by Council and the Contractor)
  - Activity areas and equipment (e.g. volleyball).

Council will consider matching funding for minor improvement projects in its annual budget deliberations, while Council Officers will advise and assist Committees with grant applications to relevant funding authorities.

The Contractor and Committees will be given the opportunity to advise Council on maintenance items and capital works items prior to budget considerations each year.

It is considered that this policy does not impact negatively on any rights identified in the Charter of Human Rights and Responsibility Act (2006).

## Review Date

April 2022