<table>
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<tr>
<th>Page</th>
<th>Description</th>
<th>Date approved by MEMPC</th>
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</table>
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Version 1, 3 April 2012
Acronyms

Refer to Victorian Emergency Animal Welfare Plan.

Glossary

Refer to Victorian Emergency Animal Welfare Plan.

1. Purpose

This Municipal Emergency Animal Welfare Plan has been produced pursuant to Section 20 (1) of the Emergency Management Act 1986 and assists in the management of animal welfare during an emergency. The plan has been developed with reference given to the Victorian Emergency Animal Welfare Plan.

2. Scope

Flood, fire and emergency animal disease have been identified in the Municipal Emergency Management Plan’s risk register as having a high risk which could impact the welfare of companion animals and livestock within the Corangamite Shire. Consequently, this plan has been developed to guide local emergency animal welfare arrangements for these risks with emphasis given to:

- Identification of affected animals
- Management of evacuated animals at Emergency Relief Centres
- Management of stray or roaming animals
- Animal welfare assessment
- Veterinary treatment and triage
- Humane destruction or salvage slaughter
- Carcass disposal
- Provision of emergency pet food, livestock fodder and water
- Coordination of donations and offers of assistance

3. Audit

The Municipal Emergency Animal Welfare Plan is a sub-plan of the Municipal Emergency Management Plan prepared under Section 20 (1) of the Emergency Management Act 1986 and as such is subject to the audit provisions as detailed in Section 20A of the Emergency Management Act 1986.

4. Aim and objectives

The aim of the Municipal Emergency Animal Welfare Plan is to define agreed arrangements for the management of emergency animal welfare within the Corangamite Shire including:

- Roles and responsibilities of key agencies and stakeholders
- Operational interactions between key agencies and stakeholders
- Resources (personnel, facilities, equipment, services) to be used in the delivery of animal welfare services.
The overarching objective of the Plan is to:

- contribute to enhanced public safety and community resilience within the Corangamite Shire through effective planning and management of animals in emergencies; and
- ensure animals within the Corangamite Shire are better considered and protected from suffering during and immediately following emergencies.

5. **Plan Activation**

The MERO will activate the Plan following advice from the MERC or the DPI. Triggers for plan activation may include:

- opening of a Municipal Emergency Relief Centre;
- carcass disposal need; and/or
- donated fodder or stock water supply need

In large scale emergencies, the MERO will oversee the implementation of the plan in consultation with the DPI MECC Liaison or DPI Animal Welfare Liaison Officer assigned to the emergency.

6. **Roles and Responsibilities**

**Municipal Emergency Resource Officer (MERO)**

- Refer to Corangamite Shire MECC Operating Guidelines

**Municipal Recovery Manager (MRM)**

- Refer to Corangamite Shire MECC Operating Guidelines

**Rangers/Local Laws Officers**

- Provide housing and transport for pets.
- Coordinate with Camperdown Livestock Selling Centre staff for the provision of housing and care of larger animals such as cows, horses and other farm animals.

**Manager Economic Development & Tourism**

- To ensure that the Camperdown Livestock Selling Centre is available for the housing of displaced animals.
- Ensure that staff are rostered on at the Livestock Centre to deal with displaced animals.

**Camperdown Livestock Selling Centre staff**

- Stock management
Emergency Relief Centre Manager

- Ensure that animals arriving at the Emergency Relief Centre are registered (see Appendix 3 - Register of Animals Received).
- Coordinate with the Rangers/Local Laws Officers for the provision of housing and transport of pets.
- Coordinate with Livestock Selling Centre staff for the housing of larger animals
- Ensure adequate accommodation and care is available for animals that may need to remain at the Emergency Relief Centre.
- Ensure animals at the Emergency Relief Centre are adequately restrained and kept separate from the public and relief centre personnel.
- Ensure that when animals leave the Emergency Relief Centre, the name and contact details of the person collecting the animal are recorded.

7. Operational Arrangements

Preparedness:

- Council will ensure information in this plan is reviewed and updated annually.
- The provision of animal welfare will be considered at MEMPC meetings.

Prevention:

- Council will ensure information in this plan is reviewed and updated annually.
- Provide accurate and up to date pet ownership information.
- Encourage residents to include provisions for animal and pet management in their fire plans.
- Ensure that actions within the Domestic Animal Management Plan are in place.

Response / Relief:

- In the event of an emergency impacting on animals, an appointed DPI MECC Liaison Officer or DPI Animal Welfare Liaison Officer will interact with the MERQ to ensure animal welfare arrangements are in place.
- Council will ensure that Relief Centres are appropriately staffed to accept and handle companion animals.

Recovery:

- Longer term animal welfare needs will be documented and addressed through Municipal Recovery Plans

8. Emergency animal welfare services

8.1 Identification of affected animals

Corangamite Shire will aim to identify impacted companion animals and will work with DPI in the identification of impacted livestock.
8.2 Management of displaced animals

Corangamite Shire’s policy on managing evacuated animals that arrive at the emergency relief centre is to register them as per the procedure at Appendix 2.

After registration:

- large animals (cows, horses etc.) will be accommodated at the Camperdown Livestock Selling Centre.
- smaller animals (dogs, cats, rabbits etc.) will be accommodated at the municipal pound located at Terang.

Local Laws Officers have trailers and cages available to transport smaller animals. Owners of larger stock may have to arrange their own stock transport.

If the above management plan is not a viable option, provisions will be made to accommodate smaller animals at the Emergency Relief Centre, separate from the public until such time as alternative accommodation can be arranged. **(Restricted breed dogs cannot be accommodated at the ERC).**

8.3 Veterinary Treatment

Where veterinary treatment is required, Corangamite Shire has an agreement with local vets to ensure that an on call service is available (see Appendix 2).

8.4 Emergency containment of stray or roaming animals

Corangamite Shire will deal with stray or roaming animals in line with its existing protocols and safety procedures.

8.5 Emergency Fodder

Where emergency fodder is made available, Corangamite Shire will work with the VFF and DPI in the establishment of distribution sites.

8.6 Emergency Water

In the event that emergency stock water is required, provisions of water will be made on an as needs basis. Council has the ability to undertake this service if required.

8.7 Donations

Donations will be directed to animal welfare agencies. Or if a donations centre is established, donations will be taken to there.

8.8 Coordination of carcass disposal

Where carcass disposal cannot be undertaken on the affected property, Corangamite Shire will establish a central disposal system at the Naroghid Landfill.
9. **Information sharing**

To ensure comprehensive assessment of animals impacted by an emergency, animal owner/carer details may need to be provided to animal welfare support agencies or organisations. This enables the delivery of urgent services to affected individuals and their animals. Corangamite Shire agrees to manage and share information in accordance with the principles of the Information Privacy Act 2000, its own privacy policies, and guidelines provided by the Office of the Victorian Privacy Commissioner (Info Sheet 02.10). Where information is disclosed, Council will attach a written note to the relevant file as to why the information was released and to whom.

10. **Process for requesting additional resources**

- Where required Council will draw on resources from other municipalities and organisations in the delivery of animal welfare services.
- Requests for supplementary resources will be consistent with the principles described in the Municipal Emergency Management Plan and in accordance with the MAV resource sharing protocol.
Appendices

Appendix 1 – Contact Information

<table>
<thead>
<tr>
<th>Service</th>
<th>Organisation/ Business Name</th>
<th>Contact Name/Role</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipal Emergency Animal Welfare Team</td>
<td>Corangamite Shire Local Laws</td>
<td>Rob McLaughlin (Senior Ranger / Local Laws Officer)</td>
<td>0408 330 807</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Deputy Animal Welfare Team Leader</td>
<td>Corangamite Shire Local Laws</td>
<td>Warren Stewart (Ranger / Local Laws Officer)</td>
<td>0419 561 049</td>
</tr>
</tbody>
</table>

Identification of affected animals

<table>
<thead>
<tr>
<th>Livestock identification</th>
<th>DPI (NLIS)</th>
<th>Paul Tulk (Senior Animal Health Officer)</th>
<th>(03) 5557 5806 (BH) 0409 976 711 (AH)</th>
<th><a href="mailto:paul.tulk@dpi.vic.gov.au">paul.tulk@dpi.vic.gov.au</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Livestock identification</td>
<td>Corangamite Shire Local Laws</td>
<td>Rob McLaughlin Warren Stewart</td>
<td>0408 330 807 0419 561 049</td>
<td></td>
</tr>
<tr>
<td>Pet identification</td>
<td>Corangamite Shire Local Laws</td>
<td>Rob McLaughlin Warren Stewart</td>
<td>0408 330 807 0419 561 049</td>
<td></td>
</tr>
</tbody>
</table>

Management of displaced animals

| Shelters | | | |
|----------|----------------|-----------------|-----------------|---------------------------------|
| Pounds   | Corangamite Shire Local Laws | Rob McLaughlin Warren Stewart | 0408 330 807 0419 561 049 |                                  |
| Boarding establishments | South Purrumbete Boarding Kennels | Tony Chisholm | (03) 5594 5200 |                                  |
| Animal transport providers | | | (03) 5593 1875 0407 530 767 |                                  |
| Cage hire/traps | Corangamite Shire Local Laws | Rob McLaughlin Warren Stewart | 0408 330 807 0419 561 049 |                                  |

Animal welfare assessment

<table>
<thead>
<tr>
<th>Livestock &amp; companion animal impacts</th>
<th>DPI</th>
<th>Paul Tulk (Senior Animal Health Officer)</th>
<th>(03) 5557 5806 (BH) 0409 976 711 (AH)</th>
<th><a href="mailto:paul.tulk@dpi.vic.gov.au">paul.tulk@dpi.vic.gov.au</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Wildlife impacts</td>
<td>DSE</td>
<td>George O'Dwyer</td>
<td>(03) 5233 5563 (BH) 0408 233 220</td>
<td><a href="mailto:george.odwyer@dse.vic.gov.au">george.odwyer@dse.vic.gov.au</a></td>
</tr>
<tr>
<td></td>
<td>Parks Victoria</td>
<td>Will Cox</td>
<td>(03) 5598 6382 (BH) 0409 805 196 (AH)</td>
<td><a href="mailto:wcox@parks.vic.gov.au">wcox@parks.vic.gov.au</a></td>
</tr>
</tbody>
</table>

Animal destruction

<table>
<thead>
<tr>
<th>Livestock &amp; companion animal</th>
<th>DPI</th>
<th>Paul Tulk (Senior Animal Health Officer)</th>
<th>(03) 5557 5806 (BH) 0409 976 711 (AH)</th>
<th><a href="mailto:paul.tulk@dpi.vic.gov.au">paul.tulk@dpi.vic.gov.au</a></th>
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<tr>
<td></td>
<td>Corangamite Shire Local Laws</td>
<td>Rob McLaughlin Warren Stewart</td>
<td>0408 330 807 0419 561 049</td>
<td></td>
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<td>DSE</td>
<td>George O’Dwyer</td>
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<td><a href="mailto:george.odwyer@dse.vic.gov.au">george.odwyer@dse.vic.gov.au</a></td>
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</tr>
<tr>
<td>Parks Victoria</td>
<td>Will Cox</td>
<td>(03) 5598 6382 (BH) 0409 805 196 (AH)</td>
<td><a href="mailto:wcox@parks.vic.gov.au">wcox@parks.vic.gov.au</a></td>
<td></td>
</tr>
</tbody>
</table>

**Veterinary Practices / Triage**

<table>
<thead>
<tr>
<th>Veterinary Practices</th>
<th>Camperdown Veterinary Centre</th>
<th>(03) 5593 1077 (24Hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veterinary Practices</td>
<td>Cobden Veterinary Clinic</td>
<td>(03) 5595 1534 (BH) (03) 5593 1077 (AH)</td>
</tr>
<tr>
<td>Veterinary Practices</td>
<td>Hampden Veterinary Clinic</td>
<td>(03) 5595 1100 (24 Hrs.)</td>
</tr>
<tr>
<td>Veterinary Practices</td>
<td>Terang Veterinary Clinic</td>
<td>(03) 5592 2111 (24Hrs.)</td>
</tr>
<tr>
<td>Veterinary Practices</td>
<td>Timboon Veterinary Group</td>
<td>(03) 5558 6666</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Wildlife Carers</th>
<th>Lyn Faull (Derrinallum)</th>
<th>(03) 5597 6543</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wildlife Carers</td>
<td>Kirs Veal (Kolora)</td>
<td>(03) 5592 7254 0418 808 100</td>
</tr>
<tr>
<td>Wildlife Carers</td>
<td>Ann Fraser (Peterborough)</td>
<td>(03) 5598 5422</td>
</tr>
<tr>
<td>Wildlife Carers</td>
<td>Lisa Kensit &amp; Helen Toop (Timboon)</td>
<td>(03) 5598 3288</td>
</tr>
<tr>
<td>Triage support</td>
<td>RSPCA Hugh Robinson (Inspector)</td>
<td>(03) 5223 1435 0425 787 224</td>
</tr>
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</table>

**Carcass Disposal**

<table>
<thead>
<tr>
<th>Transport</th>
<th>Victorian Petfood Processor</th>
<th>(03) 5593 1986 (24 Hrs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landfill Sites</td>
<td>Naroghid Landfill Mark Rantall</td>
<td>0417 119 289</td>
</tr>
<tr>
<td>Knackeries</td>
<td>Victorian Petfood Processor</td>
<td>(03) 5593 1986 (24 Hrs.)</td>
</tr>
<tr>
<td>Approvals</td>
<td>EPA</td>
<td>(03) 5226 4825 1800 444 004 <a href="mailto:southwest.region@epa.vic.gov.au">southwest.region@epa.vic.gov.au</a></td>
</tr>
</tbody>
</table>

**Water Supplies**

<table>
<thead>
<tr>
<th>Water Authority</th>
<th>Wannon Water (Camperdown)</th>
<th>(03) 5557 4300 (24 Hrs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Wannon Water (Warnambool)</td>
<td>(03) 5564 7600 (BH) (03)5561 4966 (AH)</td>
</tr>
<tr>
<td></td>
<td>Central Highlands Water Chris McPhan</td>
<td>(03) 5230 3100 (BH) 1800 061 514 (03) 5320 3203 (AH) <a href="mailto:cmcphan@chw.net.au">cmcphan@chw.net.au</a></td>
</tr>
</tbody>
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### Donated fodder supplies

| Victorian Farmers Federation | | 1300 882 833 | www.vff.org.au |

### Animal welfare groups

### Neighbouring Local Government Contacts

<table>
<thead>
<tr>
<th>Neighbouring Local Government</th>
<th>Contact Person</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colac Otway Shire</td>
<td>Wendie Fox (Municipal Emergency Management Coordinator)</td>
<td>(03) 5232 9490 0407 841 325 <a href="mailto:Wendie.Fox@colacotway.vic.gov.au">Wendie.Fox@colacotway.vic.gov.au</a></td>
</tr>
<tr>
<td>Golden Plains Shire</td>
<td>Richard Trigg (Municipal Emergency Manager)</td>
<td>(03) 52207111</td>
</tr>
<tr>
<td>Moyne Shire</td>
<td>John Brown (Municipal Emergency Manager)</td>
<td>(03) 5568 0555 0407 504 590</td>
</tr>
<tr>
<td>Pyrenees Shire</td>
<td>Andrew Leach (Director Assets &amp; Development – MERo)</td>
<td>(03) 5349 1100</td>
</tr>
<tr>
<td>Warrnambool City Council</td>
<td>Peter Robertson (Director of Infrastructure)</td>
<td>(03) 5559 4868 1300 003 280</td>
</tr>
</tbody>
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### Other

Pest Removers
Appendix 2 – Processing incoming animals at the Emergency Relief Centre

1. Secure the animal (preferably in a cage or on a leash).
2. Record details of the person presenting the animal in the Register of Animals Received.
3. Scan the animal for a microchip and search for any identifiers such as tags or tattoos.
4. Complete identification process:
   a. Take pictures of the animal and note photo number on the register of animals received.
   b. Record breed and sex of the animal.
   c. Identify the animal with a neck tag or other appropriate form of ID.
   d. If owned or the owner is known, record details of ownership, alternatively record location where animal found.
5. Prepare Animal ID card to stay with the animal with the ID number of the animal and owner name (if known). Use this card to record notes on the management of the animal, such as medical treatment or when the animal was fed or walked.
6. Have the animal assessed by appropriately skilled person and processed as necessary.
7. Record details of the departure of all animals from the ERC, including hospitalisation and deaths, on the register of animals received. Ensure the name and contact details of persons collecting animals received are put on the register.
8. Transfer information from the register of animals received to the central database as soon as practical.
## Appendix 3 - Register of Animals Received

<table>
<thead>
<tr>
<th>Date &amp; time received</th>
<th>Name of person presenting animal</th>
<th>Contact details</th>
<th>If not owner, location found</th>
<th>Animal type</th>
<th>Sex</th>
<th>ID marks &amp; microchip details</th>
<th>Photo number</th>
<th>ID number</th>
<th>Release date &amp; time</th>
<th>Released to whom (contact details)</th>
<th>Entered into database Y/N</th>
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Appendix 4 – Relief centre operations for the processing of animals

MERO or MRM requests animal management at relief centre.

MERO notifies Manager Economic Development & Tourism and Local Laws Officers

Liaise with Relief Centre Manager regarding the placement of cages, feed & equipment.

Animal arrives at Relief Centre

With owner, assess immediate needs

Complete animal register and tag animal

Animal to be accommodated by Council.

Yes

Allocate location or cage for animal at facility

Transfer to Livestock Selling Centre or Pound

Animal to be discharged

Complete register & recover tag.

No

Animal remains with owner