PLANNING INFORMATION Application Process



Preliminary Assessment	 application. A Assess th Scheme; May cond Request a information 	ve an acknowledgement from Council of the Planning Officer will then: the application against the relevant provision duct a site inspection; additional information if required. Council on within 28 days of lodgement; arther information when received (if application)	ons of the Corangamite Planning aims to send requests for further
Referral	 When the application is complete to the satisfaction of Council, the application may be referred to: Internal Council Departments (e.g. Assets, Environmental Health, Building); External Agencies (e.g. Country Fire Authority, VicRoads, Wannon Water). 		
↓ Advertising	The application may be placed on Public Notice for a minimum period of 14 days. Landowners and occupiers surrounding the subject site will be notified of the permit application by letter. A notice may also be required to be displayed on site and a notice advertised in the local newspaper/s circulating in the area. All applications that are placed on public notice will be available to view on Council's website during the notice period.		
Site Meeting	If objections are received during the advertising period, a site meeting may be organised with all parties, the allocated Planning Officer and Councillors to discuss the application and issues raised by the objector/s.		
Final Assessment	 The Planning Officer will: Compile the internal and external referral comments; Review any objections; Completed assessment against the Corangamite Planning Scheme; Make a recommendation. 		
The Decision Most applications are determined by a Planning Officer under delegation from Council. However, applications will be determined by Council where objections have been received or where refusal of an application is recommended.			
Planning Permit Notice of Decision to Refusal to Grant a Permit Grant a Permit			
If no objections are received, and the recommendation is for approval, a permit will be issued by the allocated Planning Officer. The permit holder must comply with the conditions on the planning permit and obtain any other approvals that may be required for the proposal. The permit applicant may lodge an application for review with VCAT against any permit conditions within 60 days of the issuing of the permit or the Notice of Decision to Grant a Permit.		If objections are received and the decision is to approve the application, a Notice of Decision to Grant a Permit will be issued by Council. An objector may lodge an application for review within 28 days of the date of the notice with the Victorian Civil & Administrative Tribunal (VCAT). If no review is lodged with VCAT, then a planning permit will be issued at the end of this time. Please allow about 35 days from the date of the Council decision.	If the decision is made not to approve an application, a Notice of Decision to Refuse to Grant a Permit will be issued. The applicant may lodge an application for review with the Victorian Civil & Administrative Tribunal (VCAT) within 60 days of the notice being issued.

APPLICATION TIME FRAMES VARY CONSIDERABLY FROM A FEW WEEKS FOR SIMPLE APPLICATIONS WHERE ALL THE INFORMATION IS PROVIDED AT LODGEMENT, THROUGH TO MANY MONTHS FOR MORE COMPLEX APPLICATIONS