



Corangamite Shire Youth Council
Information Package &
Application Form
2020

Corangamite Youth Council Information Package

PURPOSE

- To provide a forum for young people to highlight issues, needs and aspirations important to them and relevant to local government in Corangamite Shire.
- To build confidence, skills and knowledge in young people, including leadership, communication, team work and project management skills.
- To provide advice and suggestions to the Council regarding issues affecting the youth of Corangamite.
- To increase social connections with peers, family and adults.
- To initiate programs to help in the development of young people in Corangamite.
- To educate young people about local government, the structure within it and the role it plays in the Corangamite Shire.

THE YOUTH COUNCIL WILL:

- Recognize the role of a Youth Council member as a position of responsibility that represents young people across the Shire.
- Initiate ideas and visions that address issues of importance to young people.
- Actively involve young people in the planning and organisation of the Youth Council.
- Promote young people as being integral members of the community.
- Encourage the participation of young people in all aspects of community life.
- Liaise with young people and agencies in Corangamite to promote youth issues.
- Advocate on behalf of young people in Corangamite.
- Support and assist promotion of the Corangamite FReeZA crew.

BENEFITS FROM BEING A MEMBER OF YOUTH COUNCIL:

- Increased confidence, skills and knowledge in communication, leadership, team work and project management.
- Opportunity to provide suggestions, advice and views about issues concerning young people in Corangamite.
- An opportunity to increase social connection with other young people, families and the broader community.
- Opportunity to learn and be mentored in running meetings, events and community activities.

YOUTH COUNCIL TERMS OF REFERENCE

The Corangamite Youth Council will consist of the following;

- Four (4) young people from the Community.
 - At least one (1) students from Camperdown College.
 - At least one (1) students from Cobden Technical School.
 - At least one (1) student from Derrinallum P-12 School.
 - At least one (1) student from Hampden Specialist School.
 - At least one (1) students from Mercy Regional College.
 - At least one (1) students from Terang College.
 - At least one (1) students from Timboon P-12 School.
- * *Non-school applicants are most welcome to apply.*

YOUTH COUNCIL MEMBERS ARE SUPPORTED BY

- Youth Development Officer (non-voting advisory capacity)
- Youth Projects Officer (non-voting capacity)
- Two Elected Members (non-voting advisory capacity)

SELECTION METHOD AND CRITERIA

- Members must be aged between twelve (12) and twenty-five (25) for the entirety of their time on Youth Council and live, work or go to school in Corangamite Shire.
- Nomination for membership will be sought from any young person within the community who falls into one of the categories above. School staff, community members and community organisations may encourage young people to apply and act as referees for applications. **Applications are ongoing.**
- Applications will be viewed by the Corangamite Shire Council's Youth Engagement Coordinator and Youth Engagement Officer.
- Applicants will be interviewed by the Corangamite Shire Council's Youth Development Officer and either a Youth Services Community member or FReeZA Events Coordinator.
- Each appointed Youth Council member who is, or turns 18, before or during their term is required to complete a Working with Children Check. Members are to maintain their Working with Children Check at all times and submit evidence of such to Council.

APPLICANTS WILL HAVE:

- A genuine interest in youth issues across Corangamite Shire.
- An understanding of young people's views and issues relevant to the Corangamite Shire.
- Some understanding and a willingness to work within the Local Government environment.
- Enthusiasm for being involved in the Youth Council and a commitment to attend meetings and activities that are part of being a Team.

TERM OF APPOINTMENT

- Each member of Youth Council will be eligible for membership of a 2-year term and members may apply for re-appointment for a further two-year term.
- Appointment will be reviewed on the basis of active membership.

ELECTION OF OFFICE POSITIONS

- The Mayor will be elected by a majority of the Youth Council and will stand for a period not exceeding one (1) year. The Youth Mayor is responsible for chairing the meetings of Youth Council.
- The Deputy Mayor will be elected by a majority of the Youth Council and will stand for a period not exceeding one (1) year. The deputy mayor will chair the meetings when the Youth Mayor is unavailable.
- The Youth Secretary will be elected by a majority of the Youth Council and will stand for a period of up to (1) year and may re-apply for a further term. The secretary will be responsible for Agenda and Minute compilations before and after meetings with support of the Youth Services Team.
- The Youth Council shall elect up to two (2) publicity officers who will stand for a period of up to (1) year and may re-apply for a further term.
- The Youth Council shall have the voting powers to nominate/elect persons to fill casual positions as the need requires.
- Youth Council will elect the above positions annually.

In keeping with the function and purpose of Youth Council, members will be supported by the Youth Team to hold and conduct their meetings.

IMPORTANT DATES 2020

Date	Month	
22	March	Election of Office Bearers
4	December	YouthFest! 2020

MONTHLY MEETING SCHEDULE 2020

Meeting locations will vary across the Shire each year to better reflect the geography of our community.

Date	Month	Time	Location
24	February	6-7:30pm Dinner Meeting	Maddens Hotel Camperdown
21	March	4:00-5:30pm	Old Chambers Camperdown
SCHOOL HOLIDAYS			
20	April	4:00-5:30pm	Online
18	May	4:00-5:30pm	Online
15	June	4:00-5:30pm	Online
SCHOOL HOLIDAYS			
20	July	4:00-5:30pm	Online
17	August	4:00-5:30pm	Online
7	September	4:00-5:30pm	Online
SCHOOL HOLIDAYS			
19	October	4:00-5:30pm	Online
16	November	4:00-5:30pm	Online
14	December	Dinner Meeting Break-up	

PLEASE NOTE:

- Meetings go for one and a half (1 ½) hours unless notified prior to meeting.
- Meetings are not scheduled during school holidays.
- Additional meetings may be called during the year depending on special activities.
- All Youth Council members rely on working as a group and need the active participation of each other. If you can't attend a meeting call, text 0439 156 601, email youthservices@corangamite.vic.gov.au or use Facebook messenger. Apologies must be received 48 hours prior to the meeting.



Youth Council Application Form 2020

Name: _____

Address: _____

Email: _____

Phone: _____

DOB _____

School/Job _____

Gender _____

Are you: (Please tick any that are appropriate)

Full-time school student Working part-time casual TAFE student

Uni Student Working full time Looking for work

Apprentice/Trainee Caregiver/parent Other

Are you available to attend Youth Council meetings each month on Mondays 4pm-5.30pm (during school terms)?

Yes No Unsure Yes but I need help with transport

Applicants aged 18 and over will be required to hold a Working with Children clearance / National Police Check? Are you willing to do this?

Yes No

Part of the application for Youth Council includes completing an application form, attending an interview and being willing to work positively as a team. Are you willing to do this?

Yes No

Please tell us about any involvement you have had in your local community (such as being on committees, volunteer work, action groups, school groups, sport groups or community groups).

Why do you want to join the Youth Council?

What would make you a great Team member?

What do you think are important issues for young people in the local area?

Please provide the name of someone not related to you that can provide a reference on your behalf following completion of a successful interview.

Name _____

Position _____

Contact Number _____

Parent/Guardian consent (only required if applicant is 12-17 years of age)

I give permission for my son/daughter to participate in the Youth Council.

I give permission for photographs of my son/daughter to be used in Council promotional material including the Council website, publications and media releases.

Parent/guardians name: _____

Signature: _____

Emergency Contact Name and Number:

Any medical conditions that staff should know:

Please send your completed application form to:

Corangamite Shire Youth Team
Corangamite Shire Council
PO Box 84, Camperdown 3260

Or Scan and email to youthservices@corangamite.vic.gov.au

Call 03 5593 7100 or text 0439 156 601 and ask to speak to Youth Engagement Coordinator Helena Walsh for more information.