



CORANGAMITE
SHIRE

Waste Event Trailer Booking Form

Event details

Name of event: _____

Location: _____

Date: _____

Contact details

Event organiser: _____

Contact person: _____

Address: _____

Phone number: (BH) _____ (M) _____

Trailer details

Date to pick up trailer: _____ **Date to return trailer:** _____

(Please note that the trailer has a round 5 pin trailer plug, alternative adaptors must be supplied by the user)

No. of Recycling Bins required: _____ **No. of Waste Bins required:** _____

(Trailer designed to carry 12 bins. 24 bins are available. Please note that if less than a total of 12 bins are required then user will be required to supply ropes/straps to ensure that bins are securely fastened)

Pick up and return of trailer

The trailer and associated equipment are stored at the Corangamite Regional Landfill, County Boundary Road, Naroghid. The landfill is open 7 days a week and the trailer may be picked up and returned at any time during operating hours, which are:

Mon – Fri 7 to 4, Sat 10 – 4, Sun 10 – 3pm.

If you have any questions about the use of the trailer please contact: Corangamite Shire Council on 5593 7100

Booking forms must be lodged with Customer Services Corangamite Shire Council

by fax: 5593 2695

or post to:

PO Box 84

CAMPERDOWN Vic 3260



CONDITIONS OF USE

Council grants the use of the Waste Wise Event Trailer and equipment subject to the following conditions:

1. APPLICATION

The right to use the trailer is subject to the Council receiving a copy of this form signed by the proposed Event Organiser undertaking to comply with these conditions.

2. BOOKINGS

Bookings are considered tentative until receipt of this completed form and Insurance Certificate of Currency are submitted to Council. Tentative bookings will be held for 14 days only.

3. ADULT SUPERVISION

Event Organisers under the age of 18 years must have the application form completed and signed by an adult who will be supervising the event. The person completing this form and whose signature appears on the same is subject to these terms and conditions.

4. USE FEE

There is no payment required for use of the Waste Wise Event Trailer. The event organisers are responsible for all waste disposal fees associated with the emptying of the bins. All bins are to be emptied and cleaned before being returned to Corangamite Shire Council.

5. COUNCIL ACCESS / LIMIT OF USE

The Council reserves the right to cancel any booking. If it is necessary to cancel any booking, the Event Organiser will be advised in writing.

6. INSURANCE

The vehicle towing the trailer must be registered and have comprehensive car insurance.

The User/Event Organiser shall, at all times during the Agreement Term, be the holder of a current Public Liability Policy of Insurance ("The Public Liability Policy") to cover legal liability to third parties for personal injury or property damage as a result of an occurrence in connection with the business of the insured, as specified in the public liability policy/Annexure in the name of the User/Event Organiser providing coverage for an amount of at least \$20m.

The Public Liability Policy shall extend to cover Corangamite Shire Council (the Principal) in respect to claims for personal injury or property damage arising out of the negligence of the User/Event Organiser. Proof of this policy must be by way of Certificate of Currency, which must be annexed to this agreement, and form part of the agreement.

7. INDEMNITY

The User/Event Organiser agrees to indemnify and to keep indemnified Corangamite Shire Council, its servants and agents (the Principal), and each of them from and against all actions, costs, claims, charges, expenses, penalties, demands and damages whatsoever which may be brought or made or claimed against them, or any of them, in connection with the User/Event Organiser performance or purported performance of its obligations under this agreement and be directly related to the negligent acts, errors or omission of the User/Event Organiser.



The User/Event Organiser liability to indemnify Corangamite Shire Council shall be reduced proportionally to the extent that any act or omission of Corangamite Shire Council, contributed to the loss or liability.

The User/Event Organiser agrees to hold harmless Corangamite Shire Council its servants and agents, and each of them in connection with all claims resulting from damage, loss, death or injury whatsoever which may otherwise be brought or made or claimed by the User/Event Organiser against Corangamite Shire Council, except to the extent that Corangamite Shire Council is negligent.

8. ACTS AND REGULATIONS

The event shall conform to the regulations relevant to towing and use of the trailer and shall be liable for any breach of such Acts or Laws. All other statutory rules, provisions and regulations of the Commonwealth of Australia and State of Victoria must be complied with by the user.

9. THEFT

Neither Council nor its servants shall be liable for any theft, loss, damage, or injury suffered by the event, or any person using the equipment during the period of the use.

10. CLEANLINESS

The User/Event Organiser is responsible for returning the trailer and equipment in a clean and tidy state, and shall immediately remove all rubbish, refuse and waste matter. All bins used on the trailer must be washed immediately after the event before returning the trailer to Council. Any cost incurred by Council in cleaning the trailer resulting from the condition in which the user left the trailer shall be recoverable from the Event.

11. DAMAGES/LOSS

The Event shall accept full financial responsibility for damage or any loss of equipment to Council property except for normal wear and tear. Council reserves the right to recover costs of significant damage caused to the trailer.

12. SIGNAGE

No notice, sign, advertisement, scenery, fittings or decorations of any kind shall be erected on the trailer or bins without prior consent of the Council.

13. ASSIGNMENT

The Event which is granted permission to use the trailer shall not assign the right of use to any person, organization or body.

I acknowledge having received and read the above Conditions of Use and undertake to be bound by and comply with these Conditions in every respect and I further undertake to be responsible for ensuring that all individuals or groups using the trailer in association with the below mentioned Event shall comply with the Conditions.

Name _____

Event _____

Signature _____

Date _____

Office Use Only

- Check booking diary/online calendar, advise of availability
- Check Insurance Certificate of Currency is attached
- Collect and forward appropriate documents to contact person
- Fax/email a copy of booking form to Regional Landfill 5595 4276 and update online calendar