CORANGAMITE SHIRE

Request for Extension of Time to a Building Permit Before Permit Expires

To: Municipal Building Surveyor
Corangamite Shire Council
PO Box 84, CAMPERDOWN VIC 3260

I/We _____ being the Applicant/Builder/Owner

of _____ (full postal address)

wish to request an extension of time to (please tick)

☐ **Commence** the building works
☐ **Complete** the building works

at _____

Building Permit Number: _____ Issued on: _____

I hereby enclose payment of **$141.00** for my request for an extension of time. This fee is payable via cash (in-office only), cheque, money order or credit card.

I understand that the maximum period of time that the building permit will be extended for is 12 months.

Signature of Applicant/Builder/Owner: _____

Date: _____

Phone: _____

DECLARATION: The Corangamite Shire Council collects personal information to levy rates, issue permits and licenses, and provide a variety of community services. The information collected in this form is used only for the purposes contemplated by the form (primary purpose) and is not passed on to third parties. In some instances however, disclosure is required by law or is necessary for the protection of persons or property. Where this occurs, Council will take every reasonable step to ensure your privacy is protected in accordance with the Information Privacy Act 2000 (Vic). Should you need to change or access your personal details, or require further information about Council's Privacy Policy contact our Privacy Officer or 5593 7100.