



**CORANGAMITE  
SHIRE**

**Request for Extension of Time to a Building Permit  
Before Permit Expires**

To: Municipal Building Surveyor  
Corangamite Shire Council  
PO Box 84, CAMPERDOWN VIC 3260

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I/We \_\_\_\_\_ being the Applicant/Builder/Owner  
of \_\_\_\_\_ (full postal address)

wish to request an extension of time to (please tick)

**Commence** the building works

**Complete** the building works

at \_\_\_\_\_

Building Permit Number: \_\_\_\_\_ Issued on: \_\_\_\_\_

I hereby enclose payment of **\$138.00** for my request for an extension of time. This fee is payable via cash (in-office only), cheque, money order or credit card.

I understand that the maximum period of time that the building permit will be extended for is 12 months.

Signature of Applicant/Builder/Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

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**DECLARATION:** The Corangamite Shire Council collects personal information to levy rates, issue permits and licenses, and provide a variety of community services. The information collected in this form is used only for the purposes contemplated by the form (primary purpose) and is not passed on to third parties. In some instances however, disclosure is required by law or is necessary for the protection of persons or property. Where this occurs, Council will take every reasonable step to ensure your privacy is protected in accordance with the Information Privacy Act 2000 (Vic). Should you need to change or access your personal details, or require further information about Council's Privacy Policy contact our Privacy Officer or 5593 7100.