



## APPLICATION FOR SITING APPROVAL Prescribed Temporary Structures

*Building Act 1993, Section 57(1)(a)*

**To: The Municipal Building Surveyor**  
**Telephone: 5593 7100**  
**Corangamite Shire, PO Box 84, Camperdown 3260 Email: [building@corangamite.vic.gov.au](mailto:building@corangamite.vic.gov.au)**

**FROM:**

Owner of the land: <input type="checkbox"/>	Event Organiser: <input type="checkbox"/>	Hirer of Temporary Structures: <input type="checkbox"/>
Organization/Company/Owner name:		Telephone:
Address:		Facsimile:
Contact person:		Mobile:
Contact persons email address:		

**PROPERTY DETAILS:**

Number:	Street/Road:	Suburb:
Name of venue or location:		

**EVENT:**

Event Name:	
Event Organisers Name:	
Event Organisers Address:	Telephone:

**TYPE OF PRESCRIBED TEMPORARY STRUCTURES:**

Type of Temporary Structure	Size (length x width = m2)	Building Commission Occupancy Permit no

**Note:** A scaled site plan and floor plan of each structure must be submitted with this application.

**DURATION OF EVENT:**

Start date which structures will be occupied	Date:
End date which structures will be occupied	Date:

**BUILDING PRACTITIONER DETAILS:**

Name of practitioner erecting the structure:	Registration No:
Contact phone number of practitioner:	
Name of practitioner providing certificate of compliance:	Registration No:
Contact phone number of practitioner:	

**APPLICANTS DECLARATION:**

I am authorised to apply for this permit on behalf of the client  
And I hereby undertake to comply with the requirements of the Building Act 1993 and Building Regulations 2018 and any special conditions as requested by an Authorised Officer of the Council. I understand by making this application I will be invoiced for an application fee.

**Signature of owner/event organiser/hirer:** **Date:**

**Print Name:**

- Notes:**
1. A scaled site plan and floor plan must be submitted with this application
  2. Minimum fee of \$586.40 must be paid when making application.
  3. Types of structures include tents, marquees, booths, seating stands, stages, platforms other prefabricated Buildings and the like.
  4. Council is collecting this information in accordance with Section 57 of the Building Act 1993.